

JOB APPLICATION FORM

Photograph

Position applied for: _____

Date available to start work : _____ Expected Salary: (RM) _____

PERSONAL INFORMATION

Name: _____ Identity Card/Passport No.: _____

Date Of Birth: _____ Age: _____ Sex: (M / F)

Religion: _____ Race: _____

Marital Status: _____ Nationality: _____

Current Address: _____

Home Tel No.: _____ Office Tel No.: _____ H/P No: _____

Email: _____

Education Qualifications

Level	Year-Month	to Year-Month	School/University/College Attended	Qualification

Presently are you attending any course? If yes, please specify:

Language Skills

Spoken Language: English / Malay / Mandarin /Others (please specify): _____
 Written Language: English / Malay / Mandarin /Others (please specify): _____

Computer Skills

Please state : _____

Medical History

Do you suffer any illness? If yes, please specify: _____

Were you hospitalized before? If yes, why? _____

Do you have any other health problems, please specify? _____

Past Working Experience				
Year-Month to Year-Month	Company Name:			Reason of Leaving
	Location:		Business Nature:	
	Designation:	Working hour:	Gross pay: (RM)	

References

(Name) _____ (Designation) _____ (Tel) _____

(Name) _____ (Designation) _____ (Tel) _____

Declaration

I, _____ hereby declared that the above information given in this form and documents attached are true, correct and complete. The employer may contact any party inclusive those stated above for reference. I fully understand and accept that if at any time after employment, it is found that a false declaration has been made in this form, the employer has the right to terminate my employment at a point of time deemed fit.

Signature of applicant

Date

***Note**

Please attach your Curriculum Vitae and copies of your certificate together with this form.